

(Printed on customer's letterhead)

Date:

RE: CLAIM

To Whom It May Concern,

We hereby submit a claim for damaged freight for the following shipment. Details as follow:

MBL No.:

HBL No.:

Vessel/Voyage:

Date of Arrival:

Container No. :

Commodity:

Nature of Loss:

Number of Cartons or Inner Pieces Damaged:

This is to put you on formal notice that we are filing a formal claim on the above referenced shipment for the following reason:

Detailed Description of Merchandise:

Calculation or Breakdown of the Claim Amount:

Total Amount of Claim:

Best Regards,

(Print Name & Capacity/Title of person signing above)

Sign, scan and email to: Us.kapex.info@kerryapex.com